

May 12, 2021  
Infrastructure Surtax  
Advisory Committee  
Meeting

The regular meeting of the Okaloosa County Infrastructure Surtax Advisory Committee was called to order at 11:00 A.M. in the Okaloosa County Administration Building, 2nd Floor Training Center Room. Members present were Mr. Matthew Turpin, District 4 member (Chairman); Brig. Gen. (Ret) Robert Buhrow, District 2 member (Vice Chairman); Ms. Kathleen Sharon, District 3 member; Mr. Greg Gattis, District 1 member; and Mr. Jim Foreman, District 5 member. Also present were: Honorable J.D. Peacock; Mr. Craig Coffey, Deputy County Administrator; Mr. Jason Autrey, Public Works Director; Mr. Steve Schmidt, Surtax Project Manager; and Mr. John Parisi, Surtax Project Coordinator.

Opening Remarks and Approval of Previous Meeting Minutes

The meeting was opened by Mr. Turpin and Mr. Coffey stated that the meeting had been properly noticed in accordance with section 286.011, Florida Statutes on 05-03-2021.

Approval of Previous Meeting Minutes

Mr. Buhrow made a motion to approve the previous meeting minutes as written. It was seconded by Mr. Gaddis. Approved unanimously (5-0).

Public Comments

None.

Presentations

None.

Projects Update

A. Mr. Schmidt covered changes and summarized overall status to the Surtax Project Reconciliation Report since last meeting. Mr. Turpin asked when he could expect to see the Sheriff's Office County-wide Communication project included in the Surtax project list. Mr. Schmidt pointed out that it is entered in the Surtax Project Reconciliation Report as ST000018 and Mr. Schmidt and Mr. Coffee discussed the forthcoming project coordination and funding actions. Ms. Sharon asked if the Committee previously approved an amount of Surtax dollars for the project and Mr. Coffee and Mr. Autrey answered yes, citing the presentation which was submitted for the February 17, 2021 County Infrastructure

Surtax Advisory Committee meeting. Ms. Sharon asked if the detail provided by Mr. Coffee could be present in future project reports for ST00018 and Mr. Schmidt confirmed that yes, the content of the report would change considerably to reflect the most recent actions conveyed to his Office. Ms. Sharon inquired why the information presented wasn't included in the Surtax Project Reconciliation Report since February. Discussion ensued and it was explained that, while it was included in the annual funding projection, it wasn't included in the Reconciliation Report until approved by the Board of County Commissioners with funding in place.

B. Mr. Schmidt covered the annual funding projection with Mr. Autrey summarizing the rationale for moving Surtax projects forward based upon Surtax funding which exceeded initial expectations. Discussion ensued involving the initial Surtax projects, added projects, and use of other funding opportunities in conjunction with or in lieu of Surtax funds.

C. Mr. Schmidt and Mr. Autrey covered the SW Crestview Bypass Funding Summary, project environmental permitting processes, and upcoming construction phase. Ms. Sharon inquired about the "Balance of Funds between Allocation to Estimated" column of the Funding Summary and Mr. Schmidt explained that the column reflected the engineer's original estimate of cost, with the red color illustrating the difference between the original high estimate and current balance of funds.

#### Agenda Items and Discussion

A. Additional funding for Sheriff's Office Training Center-  
Mr. Schmidt requested after-the fact additional funding for the Sheriff's Office Training Center project in the amount of \$75,000 to address changes for building signage, dedication plaque, hot water circulation pump, second floor fire code revisions, platform bracing, the addition of code-required restroom signs, a Knox Box, any additional expenses for completion, and closeout of the project. Mr. Gaddis made a motion to ratify the decision to fund the additional \$75,000. It was seconded by Mr. Buhrow. Approved 4-1.

B. Bluewater Bay MSBU Stormwater addition and funding-  
Mr. Schmidt requested to add Bluewater Bay MSBU Stormwater Improvements to the list of surtax projects and fund in the amount of \$200,000 to mitigate the repeated flooding of homes in the area. Mr. Turpin asked for clarification on the Surtax funding percentage for the project and Mr. Autrey referenced page 2 of the Agenda Request and advised it as just under 50 percent of the total projected expense. Mr. Foreman made a motion

to recommend approval to allocate surtax funding of \$200,000. It was seconded by Ms. Sharon. Approved unanimously.

Office of Management & Budget

No update.

Clerk of Circuit Court & Comptroller

Mr. Peacock briefly discussed the Summary Financial Report.

Public Comments

None.

Schedule Next Meeting Date

The next meeting is scheduled for Thursday, July 15, 2021, 10:00 am, location TBD.

ADJOURNMENT

The meeting adjourned at 11:47 A.M.

(These minutes were transcribed by John Parisi)